

## **Alumni Talent Connect: Frequently Asked Questions**

Date : 27 November 2024

Time : 10.00am - 2.00pm

Venue : Gallery, Level 1, Sunway University

### **1. What is the Alumni Talent Connect?**

The Alumni Talent Connect is a recruitment fair where Sunway Alumni are invited to recruit interns and full-time graduates. This fair is targeted to alumni-owned and managed businesses. This fair offers alumni the opportunity to connect with fresh talent, share job openings and provide career advice, while helping students and new graduates to explore employment opportunities and gain insight into various industries.

### **2. How can alumni participate as recruiters at Alumni Talent Connect?**

Alumni can participate by registering using the form provided in the email. Upon confirmation, you will receive details about the event and booth placement.

### **3. Is there a fee for alumni to participate as recruiters at the Alumni Talent Connect?**

Yes, the registration fee is RM 500 per booth, payable to:

Account Name: Sunway University Sdn. Bhd.

HSBC Bank Account no: 352-512164-101.

Remarks: Alumni Talent Connect

### **4. Where is the Alumni Talent Connect held?**

It is located at Gallery, Level 1, Sunway University.

### **5. Are there specific requirements for companies interested in offering internships?**

Most companies offering internships should provide relevant learning experiences aligned with students' academic programmes.

### **6. What benefits do alumni gain from recruiting at their alma mater?**

Alumni gain access to a talented pool of students who share the values and culture of their alma mater. It also strengthens the connection between the alumni and the university, potentially improving visibility and partnerships for the alumni's company.

### **7. How do I promote my company to students during the Alumni Talent Connect?**

Companies can prepare promotional materials such as goodies, brochures, and banners for their booth. Being an alumnus, we believe this will encourage students to engage, as they might feel more connected with a familiar face.

### **8. Do I need to be physically present at the Alumni Talent Connect, or can I recruit virtually?**

You or your team members need to be physically present for the recruitment process.

## 9. What should I bring?

### Company Materials:

- **Brochures/Flyers:** Summarise your company, job opportunities, and the application process.
- **Business Cards:** Provide a way for students to contact you.
- **Goodie Bag:** Goodie items that represent your company.
- **Job Descriptions & Open Positions:** Printed or digital versions of open roles.

### Recruitment Tools:

- **Laptop/Tablet:** To showcase your company's website, demo products, or take digital resumes.
- **Sign-Up Sheets:** To collect contact information of interested candidates.

### Booth Setup Materials:

- **Bunting:** To make your booth stand out – a maximum of 2

## 10. Are there any specific requirements to hire international students as interns?

No, the process is the same as for local students.

## 11. What is the duration of the students' internship period?

From January to March 2025.

## 12. What are the demographics of students seeking internships next year?

Approximately 3,200 students are expected to complete their internships from January to March 2025. This will include students from the Sunway Business School, School of Engineering and Technology, School of Mathematical Sciences, School of Hospitality and Service Management, School of Medical and Life Sciences, and School of Arts.

## 13. Why do we need to provide additional information like the SST Registration Number, Company Registration Number, and Company Tax Identification?

This information is required for the Career Portal and e-invoicing purposes.

## 14. After registering with the Sunway Alumni team, is there any additional registration I need to complete?

Yes, you will need to register your company with the Career Portal. The Alumni team will provide you with the necessary information after you complete the Alumni Talent Connect registration and payment.